

Improving Accuracy of Accreditation Reporting



**presented by
Standards for Accreditation
Division of Public School Accountability
Arkansas Department of Education
2017-2018**

Locating Rules Governing Standards for Accreditation of Arkansas Public Schools

Go to Arkansas Department of Education web page
<http://www.arkansased.gov>

Go to Rules

Go to Current

Scroll down to Standards for Accreditation



Arkansas Department of Education Rules Governing Standards for Accreditation

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Arkansas Department of Education Rules Governing Standards for Accreditation continued

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Section 9.0 Standard IV Curriculum



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Physical Education & Physical Activity

Kindergarten-4th grade

40 minutes P.E. each week (1440 minutes total)
90 minutes Physical Activity each week

Grades 5-6

40 minutes P.E. each week (1440 minutes total)
90 minutes Physical Activity each week

One year pilot program for 2018-2019 to increase recess time (ACT 1062 of 2017)

- Interested schools must submit a plan and file a follow-up report
- Grades K-4 would provide 340 minutes per week
- Grades 5-6 would provide 265 minutes per week



Physical Education & Physical Activity (Cont.)

<p>Grades 5-8 Grades 6-8 OR any Middle School combination</p>	<ul style="list-style-type: none"> • 40 minutes per week or equivalent time (1440 minutes) P.E. • No Physical Activity Requirement
<p>Grades 5-6</p>	<p>30:1</p>
<p>Grades 7-8</p>	<p>Large Group Instruction permitted Standards for Accreditation 10.02.5</p>



Art and Music

Kindergarten	Classroom teacher may teach both art and music with no minimum number of minutes required.
Grades 1-6	40 minutes per week or equivalent time (1440 minutes) with certified Art and Music Teachers.
Grades 7-8	Classes must be taught by certified Art and Music teachers. Students may choose Art or Music. No minimum number of minutes. Choir and/or Band is eligible for large group instruction.



Taught and/or Offered

The required 38 units of instruction for high school(s) (Grades 9-12) are taught, considered taught, and/or offered in accordance with the Rules Governing Standards for Accreditation and A.C.A. § 6-15-213.



Section 15.0 Standard X Personnel



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No Students Attached FTE's

Superintendent	Full time required at 300 students.
Principal	Full time with 300 students. More than 500 requires an additional ½ time Assistant Principal or Instructional Supervisor or Curriculum Supervisor.
Counselor	District average of 1:450
Library Media Specialist	300 to 1499 students require a full time Library Media Specialist. Less than 300 requires ½ time. Each school must have at least a .5 FTE Library Media Specialist.



Counselor

District average of 1:450

Example: School A has 400 students with one counselor.

School B has 500 students with one counselor.

That is a total of 900 students in the district.

900 divided by 450 = 2 counselors

900 students may be served in this manner.

All other required FTE ratios are by individual school enrollment numbers.



Standards Rule 24.01

A school or school district will be placed in cited status for licensure deficiencies for the second and third year of an individual's Additional Licensure Plan (ALP) / Administrator Licensure Completion Plan (ALCP).

This status will continue for the length of time prescribed by the individual's approved plan, not to exceed two (2) years.

Any district/school employing a person not completing the plan after the two (2) year cited process shall be assigned accredited–probationary status.

ALP- Additional Licensure Plan

<http://www.arkansased.gov/divisions/human-resources-educator-effectiveness-and-licensure/educator-licensure-unit/add-licensure-area-to-license/additional-licensure-plans-alp>

ALCP- Administrator Licensure Completion Plan

<http://www.arkansased.gov/divisions/human-resources-educator-effectiveness-and-licensure/educator-licensure-unit/administrator-licensure>



Standards Rule 24.01 *(cont.)*

If an employee is assigned an out-of-area ALP/ALCP, a deadline is automatically assigned by the Standards Annual Accreditation System (SAAS).

This does not eliminate the employing district/individual's responsibility to comply with the ALP/ALCP process.

The date of the ALP/ALCP begins with the school year when the individual is placed in the out-of-area assignment. Not when the written ALP/ALCP is requested and/or granted.



Data Quality in Cycle 2 Reporting



Purpose Of Cycle 2 Reporting

The Cycle 2 submission is a way for districts and schools to document compliance with rules governing standards for accreditation.

Check ADE *“Rules Governing Standards for Accreditation of Arkansas Public Schools”* at Arkansased.gov



Purpose Of Cycle 2 Reporting (Cont.)

The Cycle 2 report is used to determine the accreditation status for each district and school.

Some information generated in the Initial/Annual Accreditation Report is pulled from the districts' Cycle 2 submission. A portion of the information is live data.

Use the Standards Annual Accreditation System (SAAS) from the data center to periodically check your accreditation status.

<https://adedata.arkansas.gov/saas/>

Preliminary District SAAS Reports (Restricted)

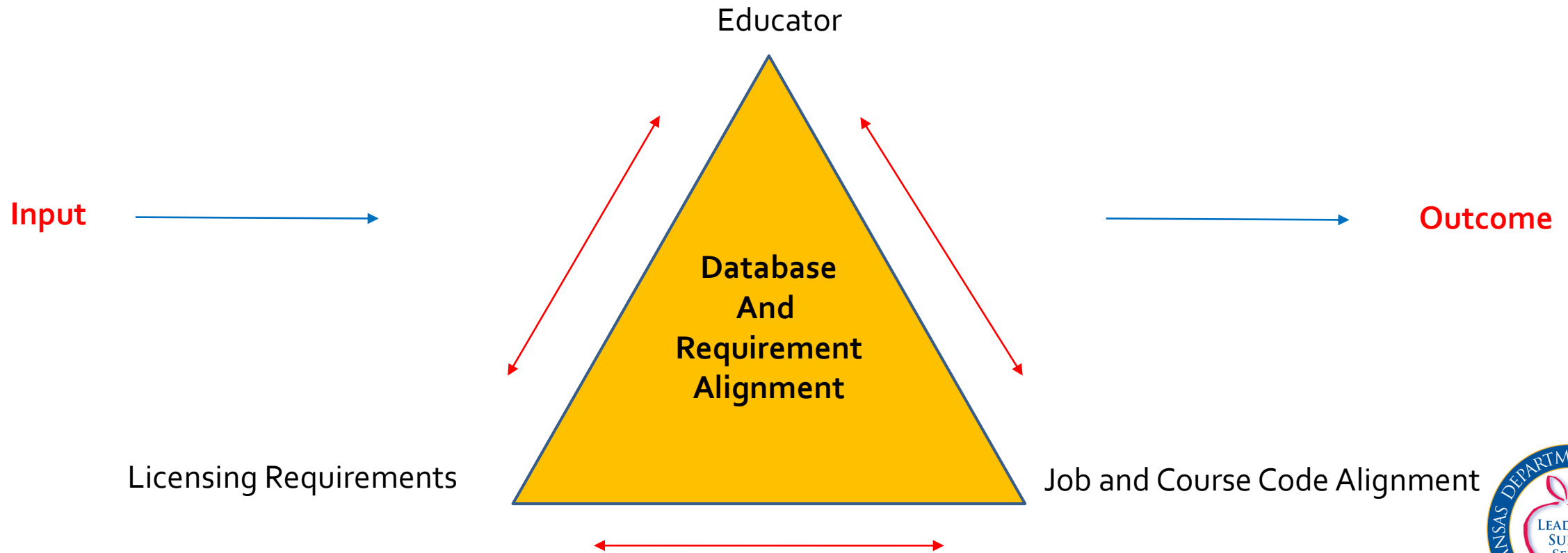


Self-monitoring of Standards Annual Accreditation System (SAAS)

- Review before Cycle 2 reporting for Validation edits (Phase 2 errors).
- Conference with building administrators about errors and resolutions.
- Be aware that Validation edits (Phase 2 errors) may be probationary violations on the accreditation report if left unresolved.
- Periodically check the SAAS program for errors throughout the school year.
- Review the Final Accreditation report with the upcoming school year in mind.
- Make sure corrections made in the system are included in the rollover database.
- Inform staff with ALPs/ALCPs of timelines for completion.



Triangulation of Educators, Licensure, and Job and Course Code Alignment



Data Quality – Teacher Licensure

Please ensure accuracy of data entry, especially:

- Arkansas Teacher License numbers.
- Four-digit job code for positions with no students attached. (Ex. – Superintendent, 1000)
- Update information to ensure that personnel no longer employed by the district are not in the staff list/teacher catalog.
- Check Arkansas Teacher License number of all new staff in certified staff positions.
- Check licensure of new staff members and staff members whose job assignments have changed.

Before hiring a new staff member, confirm they are licensed to teach the needed course or are eligible and willing to be placed onto an Additional Licensure Plan (ALP).

(<https://adeaels.arkansas.gov/AelsWeb/Search.aspx>)



Anomaly in the system

Certification for coaches from Arkansas Activities Association (AAA)

Does not permit coaches to teach

- PE
- Health



Recommendation

For each Arkansas licensed individual teaching out of area/grade level, the district and individual must complete 3 actions.

1. Submit completed ALP/ALCP;
2. Request waivers yearly, throughout the duration of the ALP from Dr. Jeremy Owoh, Assistant Commissioner, Division of Educator Effectiveness and Licensure; and
3. ALPs require written notice sent to parents of each student in the affected classroom(s).

ALP- Additional Licensure Plan

<http://www.arkansased.gov/divisions/human-resources-educator-effectiveness-and-licensure/educator-licensure-unit/add-licensure-area-to-license/additional-licensure-plans-alp>

ALCP- Administrator Licensure Completion Plan

<http://www.arkansased.gov/divisions/human-resources-educator-effectiveness-and-licensure/educator-licensure-unit/administrator-licensure>



Data Quality – Concurrent Credit

For non-licensed instructors of concurrent credit courses employed by an institution of higher education,

1. use [999-99-9999](#) as SSN and
2. Concurrent Credit as the name of the instructor.

Data Quality – Digital Learning

For Arkansas Virtual School (ARVS), use the number provided by the school (ARVS) as the Teacher Identification Number. For other out-of-state digital providers, the school should verify with the sending state the qualifications of the teacher to teach the course and then request a teacher identification number from the Arkansas Department of Education.

Data Quality – Course Codes

Six-digit course code for positions that require a student count.



Data Quality – Job Codes

Four-digit job codes for no students attached in a certified position.

(Ex. Speech Language Pathologist 9020)

Three-digit job codes for classified positions.

(Ex. Speech Language Pathologist 474)



Data Quality – **Gifted and Talented**

Advanced Placements certificates must be recorded in the ADE Office of Gifted and Talented.

Advanced Training Plan (ATP)



Data Quality – Class Size

Elementary

20:1 in Kindergarten or classes with 21 or 22 students, a half-time aide is required.

25:1 in Grades 1-3

28:1 in Grades 4-6

30:1 in Grades K-6 Physical Education Classes

150 students maximum per day in Grades 5-6

Physical Activity has no maximum number of students

Extra compensation will permit additional students per day.

ACT 1113 of 2017 and A.C.A. § 6-17- 812 (a)



Data Quality – Class Size (*Cont.*)

High School Grades 7-12

30:1 per class

150 students maximum per day

Large group instruction is allowed in:

Physical Education, performing arts such as Band and Choir, ROTC, other approved courses.

Extra compensation will permit additional students.

ACT 1113 of 2017 and A.C.A. § 6-17- 812 (a)



Accuracy of Accreditation Reporting

- 1 Enter accurate data
- 2 Avoid overrides
- 3 Revisit SAAS periodically



Questions and Answers



Standards for Accreditation Unit

Division of Public School Accountability

Arkansas Department of Education

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Supporting Documents

Arkansas Certified Job Codes List

<https://adedatabeta.arkansas.gov/jcms/certjobs>

Arkansas Classified Personnel Job Codes List

<https://adedatabeta.arkansas.gov/jcms/cjobs>

Arkansas Educator Licensure System

<https://adeaels.arkansas.gov/AelsWeb/Search.aspx>

Course Code Management System

<https://adedatabeta.arkansas.gov/ccms/CourseList>

2016-2017 Override Report *(Sent with the 2016 – 2017 Final Annual Accreditation Report.)*

<https://adedata.arkansas.gov/Login.aspx?ReturnUrl=%2fsaas%2fsaaspreliminary%2f>

2016-2017 Final Accreditation Status Report (archived in SAAS)

