

DISCIPLINE CODES

SIS INCIDENT /INFRACTION CODES

These descriptions should be used to assist in determining the appropriate code to be used when entering discipline data.

Drugs (code 01) - excluding alcohol and tobacco, (illegal drug possession, sale, use/under the influence): Unlawful use, cultivation, manufacture, distribution, sale, solicitation, purchase, possession, transportation, or importation of any controlled drug (e.g. Demerol, morphine, marijuana, LSD,), narcotic substance, or inhalant.
Alcohol (code 02) - (liquor law violations – possession, use sale): Violations of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or consumption of intoxicating alcoholic beverages or substances represented as alcohol. Suspicion of being under the influence of alcohol may be included if it results in disciplinary action.
Tobacco (code 03) - (Cigarettes or other forms of tobacco) – The possession, use, distribution, or sale of tobacco products on school grounds, at school-sponsored events, or on school transportation by any person under the age of 18.
Truancy (code 04) - any absence of part of a day, or all of a day, or for more than one day from school which the school attendance officer, principal or guardian is not aware of and also means intermittent carried on for the purpose of defeating the intent of compulsory education.
Student Assault (code 05)- Battery (physical attack/harm): Examples include striking that causes bleeding, broken nose; kicking while a student is down. Consider age and developmentally appropriate behavior before using this category. This category should be used when the attack is serious enough to warrant calling the police or security or when serious bodily harm occurs. Include an attack with a weapon in this category. (This offense may be referred to by law enforcement as aggravated assault.)
Staff Assault (code 06) - An attempt to cause purposely, knowingly, or recklessly bodily injury to staff; or negligently causing bodily injury to staff with a deadly weapon.
Knife (code 07) - These weapons include the instrument or object used such as a sharp object (e.g., razor blade, ice pick, Chinese star).
HANDGUNS, RIFLES, AND SHOTGUNS (codes 08, 09, 10 respectively) - Possession of an instrument or object defined as a firearm and used to inflict harm on other persons. Any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of any explosive; the frame or receiver of any weapon described above; and any firearm muffler or firearm silencer. Handgun- A firearm (revolver or pistol) designed to be held and fired with one hand. Rifle- A shoulder weapon. Shotgun- A smoothbore shoulder weapon used for firing shots at short range.
Club (code 11) - (chain, nunchakus, billy club, electrical weapon or device (stun gun)), or substance used as a weapon (e.g., mace, tear gas).
Gangs (code 12) - A “gang” shall be defined as individuals with a common interest, bond or activity whose purpose includes the commission of illegal acts, and who refer to themselves by a group name or designation.
Vandalism (code 13) - The intentional destruction, damage, or defacement of public or private property without consent of the owner or the person having custody or control of

it.
Insubordination (code 14) - willful failure or refusal to recognize or submit to the authority of a superior.
Disorderly Conduct (code 15) - (significantly disrupts all or portions of the campus activities, school sponsored events or school bus transportation) – Disruptive behavior that poses a serious threat to the learning environment, health, safety or welfare of others.
Explosives (code 16) - incendiary, or poison gas; any weapon which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than one-half inch in diameter, i.e., Bomb; Grenade, Rocket having a propellant charge of more than four ounces, Missile having an explosive or incendiary charge of more than one-quarter ounce, Mine, or Similar device.
Other (code 17) - This involves those items not listed elsewhere.
Bullying (code 18) - Unwanted and repeated written, verbal, or physical behavior, including any threatening, insulting, or dehumanizing gesture, by a student that is severe or pervasive enough to create an intimidating, hostile or offensive educational environment, cause discomfort or humiliation, or unreasonably interfere with the individual's school performance or participation.
Fighting (code 19) - Violent incidents without injury (physical altercation, minor (pushing, shoving); fighting (mutual altercation); school threat (threat of destruction or harm); threat/intimidation (causing fear of harm), harassment nonsexual (physical, verbal, or psychological) and harassment, sexual (unwelcome sexual conduct).

SIS ACTIONS CODES

***Code 13 is new in the 2011 school year. Will be validating data to ensure the quality of the data is better for 2012.**

08 – Alternative Learning Environment (ALE) (Full Year)
*13 – Alternative Learning Environment (Less than Year)
NEW CODING FOR 2012 - DS0081 Educational services provided during Expulsion – Did the student received educational services while expelled? Action codes: 03, 04, 09, 10 or 11. This is not a continuation of element *DS0080 - shorten expulsion. In APSCN, action code 19 will be used for this element. The code should only be used in situations where the student was expelled and the district is providing educational services via homebound or at some other-non-district location. This is not a student placed into the ALE.
Safe Schools are those where students, staff members and visitors feel safe and welcome and have the opportunity to learn teach work and engage in activities without being threatened, intimidated, bullied, harassed, or made the victim of crime.
SC0880 – Safe Schools – Has the school had a federal or state gun-free school violation as stated in the U.S.C. Federal gun Free School Act (18 USC 922 (q) and/or Arkansas Criminal Code Annotated State Gun Free School Act (Ark. Code Ann. 6-21-607) or has the school had at least one criminal offense or one violent criminal offense on school property this year as stated in (Cited Codes* for violent criminal offenses means homicide (Ark. Cod ann. 5-10-101 et seq.), rape (Ark. Code Ann. 5-14-101 et. seq.) and/or aggravated assault (Ark. Code ann. 5-13-201-203 et. Seq.)

EXCERPT FROM COMMISSIONER MEMO. #LS-11-041 dated 10/14/10

States are required to report data from local education agencies. Since collection of the data is authorized under the State Grants program, local education agencies are required to submit this data for any school year in which local education agencies are continuing to use Title IV-A program funds. The fiscal year 2009 funds for the Title IV-A program can be obligated until September 30, 2011. If funds are used, local education agencies are required to submit data for school years 2009-2010, 2010-2011, and 2011-2012.

SEC. 4141. GUN-FREE REQUIREMENTS.

(a) SHORT TITLE- This subpart may be cited as the Gun-Free Schools Act'.

(b) REQUIREMENTS-

(1) IN GENERAL- Each State receiving Federal funds under any title of this Act shall have in effect a State law requiring local educational agencies to expel from school for a period of not less than 1 year a student who is determined to have brought a firearm to a school, or to have possessed a firearm at a school, under the jurisdiction of local educational agencies in that State, except that such State law shall allow the chief administering officer of a local educational agency to modify such expulsion requirement for a student on a case-by-case basis if such modification is in writing.

(2) CONSTRUCTION- Nothing in this subpart shall be construed to prevent a State from allowing a local educational agency that has expelled a student from such a student's regular school setting from providing educational services to such student in an alternative setting.

(3) DEFINITION- For the purpose of this section, the term 'firearm' has the same meaning given such term in section 921(a) of title 18, United States Code.

(c) SPECIAL RULE- The provisions of this section shall be construed in a manner consistent with the Individuals with Disabilities Education Act.

(d) REPORT TO STATE- Each local educational agency requesting assistance from the State educational agency that is to be provided from funds made available to the State under any title of this Act shall provide to the State, in the application requesting such assistance —

(1) an assurance that such local educational agency is in compliance with the State law required by subsection (b); and

(2) a description of the circumstances surrounding any expulsions imposed under the State law required by subsection (b), including —

(A) the name of the school concerned;

(B) the number of students expelled from such school; and

(C) the type of firearms concerned.

(e) REPORTING- Each State shall report the information described in subsection (d) to the Secretary on an annual basis.